



The Royal Falcon Group LLC

INTERNATIONAL TRADE BROKERS & FINANCE CONSULTANTS

General Procedures

The General Procedures followed in Middle East for arranging collaboration/or Agency shall be as follows :

1. *The Client submits the **Client Profile**.*
2. *To provide **Letter of Intent** by the Foreign Collaborators.*
3. *To sign **Non Circumvention and Non Disclosure Agreement (NCNDA)** between all the parties involved.*
4. *To arrange **TABLE TOP MEETING** in Dubai to discuss the financial schemes, the terms of **Memorandum of Understanding (MOU)**.*
5. *To sign the **MOU** and also the **Co-operation Agreement** (depending on the type of project).*
6. *To issue the **Fee Protection/Commission Letter** by the Foreign Collaborator. The Fee Protection/Commission Letter **SHALL BE CONDITIONAL** and **WILL BE OPERATIVE** upon the Joint Venture/Agency Agreement is signed by the Principals.*
7. *To arrange **TABLE TOP MEETING** in Dubai and submit all the relevant documents, including the bank letter of confirmation, etc. Also to execute and finalise the collaboration/or Agency Agreement between the Foreign Collaborator and the Local Partner (The principals).*

NOTE : ***No Fee Payments are made up-front (in advance). Only upon the Agreements are executed by the Principals, the due Retainer and Success Fees and Recurring Fees/Profit, wherever applicable, shall be payable.***